



Private Improvement Agreement Submittal Requirements

New submittals:

- Private Improvement Agreement (PIA) Applicant Form
- 2 sets of PIA plans, sheets to be (24"x36")
- 1 copy of the **approved or *substantially approved** tentative plat/development plan
- 1 copy of the **approved or *substantially approved** drainage statement/report
- 1 copy of the approved Geotechnical Report
- 1 copy of approved Native Plant Preservation plan
- 1 CD Disk with a copy of the **APPROVED**: Tentative Plat/Development Plan (PDF format), Drainage Report (PDF format) including any HEC-RAS input and output files and Geotechnical/Soils report (PDF format), PIA Plans (PDF format)

*** When submitting substantially approved tentative plats and or drainage statements/report, a written approval must first be obtained from Fred Felix, TDOT Engineering Administrator.**

Resubmittals:

- Return of the original redlined plan set (if any)
- 1 CD with revised PIA plans (PDF format) and response letter (PDF)
- 1 Copy Copies of the revised plan set.
- Response letter addressing reviewer's comments (PDF format)
- Utility Clearance Letters (UCL) (if not previously submitted) Clearance Letters must be submitted prior to submittal of mylars for final review

****The approved Tentative Plat/Development Plan and Drainage Report must be included with second submittal if they have not previously submitted.**